



Monday 4<sup>th</sup> January 2010

Dear Parent

### PARENT GOVERNORS ON THE GOVERNING BODY OF Moor End Technology College

I am the Returning Officer for the election of 2 parent governor(s)

For the purpose of an election the term 'parent' includes a person who is not a parent but has parental responsibility (as defined in the Children Act 1989) or has care of the child. To stand, propose, support or vote in the election a parent must be the parent of a pupil on roll at the school, at the date of election. Within a family each parent may vote but parents do not have extra votes because they have more than one child in the school.

I propose to hold an election of 2 parent governors to serve for a period of 4 years starting in the spring term 2010.

The reverse side of this letter is the nomination form and contains all relevant details. Nominations should be received by me personally by **3pm on Monday 11<sup>th</sup> January 2010**. If more than the required number of candidates are nominated ballot papers will be sent to parents on Monday 18<sup>th</sup> January. I shall let you know the result of the election in due course.

I have to draw your attention to a number of restrictions which apply to school governors:

- A person who is **bankrupt** or has made an arrangement to pay creditors can be disqualified from membership of governing bodies for a period of time.
- A person who has received a **prison sentence** of three months or more will be disqualified for a period which depends on the length of the sentence and can be disqualified permanently.

A person is disqualified from election as a parent governor of a school if s/he is

- an elected member of the Local Education Authority; or
- paid to work at the school for more than 500 hours in any twelve month period.

The full details of these and other disqualifications are to be found in the Current School Governance Regulations. Staff in the Governing Bodies Section at Oldgate House will be happy to advise on disqualification, if need be (Huddersfield 225010).

A copy of the Authority's procedure for this election is available for inspection at School.

Yours sincerely

**Ms Jane Acklam**  
Head Teacher and Returning Officer



TECHNOLOGY COLLEGES



Gifted and Talented Regional Centre



THE TEACHING AWARDS WINNER